

October 21, 2013

Dear Principal,

The Museum of Contemporary Art Chicago (MCA) is delighted that a teacher from your school is applying to our new multi-visit field trip program, whose arts curriculum is aligned to the Common Core State Standards.

Benefits of this program include:

1. **Free cultural enrichment** for students. We know that field trips are expensive; the MCA will provide bus transportation for all visits, and participating students receive return passes to encourage continued engagement.
2. **Forging a strategic arts partnership**, as called for by the CPS Art Education Plan. The MCA becomes a partner with your school, helping fulfill the call for every school to foster partnerships that allow students to excel in expressive arts experiences, and that support student achievement across subject areas.
3. **Increased capacity around Common Core State Standards**. The teacher will develop his/her capacity to incorporate Common Core State Standards into teaching practice; teacher will bring back this knowledge—along with CCSS-aligned assessment tools—to share with colleagues, thereby increasing overall school capacity to integrate CCSS.

In return, we ask that you support participating teachers by:

1. Granting permission for 3 field trips with chaperones between January and April 2014.
2. Supporting documentation of student learning in the classroom.

Please confirm your support by signing the attached commitment form, and be in touch with any questions you may have. Your endorsement is crucial to ensuring the success of our inaugural program year, and brings us closer to making the arts part of every CPS student's educational experience.

Sincerely,



Lydia Ross

Programmer of Education: School and Teacher Programs

220 East Chicago Avenue
Chicago IL 60611 United States
mcachicago.org