

# **Illinois Art Education Association**

## **Constitution and Bylaws**

**Adopted 1996, Revised 2010, Revised 2016,  
Revised 2018**

### **Preamble**

We believe the visual arts are a powerful, humanizing force in culture and education, enriching the lives and endeavors of humankind. In education the visual arts provide a valuable means by which aesthetic and creative qualities are experienced and critically understood. It is our purpose to promote and maintain the highest possible quality of instruction in visual arts programs wherever they exist in the State of Illinois.

## **Constitution**

### **Article I - Name**

This organization shall be known as the ILLINOIS ART EDUCATION ASSOCIATION (IAEA), a nonprofit corporation under the laws of State of Illinois. It is recognized by the Internal Revenue Service as exempt under Section 501c(3) in the Internal Revenue Code.

### **Article II - Purpose**

The purpose of the organization shall be the improvement and advancement of visual arts education in schools and through other organizations in the state.

## **SECTION 1 - Limitations**

- i. Said organization is organized exclusively for charitable, religious, educational and scientific purposes, including for such purposes, the making of distributions to organizations that qualify as exempt organizations under Section 501c(3) of the Internal Revenue Code, or corresponding section of any future federal tax code.
- ii. No part of the net earnings of the organization shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered either by contract or employment and to make payments and distributions in furtherance of the purposes set forth in the purpose clause hereof. No substantial part of the activities of the organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of this document, the organization shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income under Section 501c(3) of the Internal Revenue Code, corresponding section of any future federal tax code, or (b) by an organization, contributions to which are deductible under Section 170c(2) of the Internal Revenue Code.

## **Article III - Membership**

Individuals, institutions, or organizations interested in or

engaged in activities concerned with or related to visual arts education are eligible for membership.

## **Article IV - Organization And Governance**

### **Section 1 - Organization**

The IAEA shall be organized to include State Officers, a Board of Directors, an Executive Committee, Regions, Regional Officers, Regional Councils, and Special Interest Groups.☒

### **Section 2 - State Officers**

The officers shall be a President, Past-President or President-Elect, Vice-President, Secretary/Historian and Treasurer/Business Manager. The State Officers shall comprise the Executive Committee.

### **Section 3 - Board of Directors**

The Board of Directors shall include all State Officers as well as four Regional Vice-Presidents, the Membership Coordinator, the Publications Coordinator, the Conference Coordinator, and the Exhibitions Coordinator.

### **Section 4 - Regions**

The membership of IAEA shall be organized into four Regional Councils: the Northeast Council, Northwest Council, Central Council and Southern Council. The Regional Councils will be comprised of the following counties:☒

- Northeast Council: Cook, DuPage, Lake, Will.
- Northwest Council: Boone, Bureau, Carroll, DeKalb, Grundy, Henry, Jo Daviess, Kane, Kendall, LaSalle, Lee, Marshall, McHenry, Ogle, Putnam, Rock Island, Stark, Stephenson, Whiteside, Winnebago☒
- Central Council: Adams, Bond, Brown, Calhoun, Cass,

Champaign, Christian, Clark, Coles, Cumberland, DeWitt, Douglas, Edgar, Effingham, Fayette, Ford, Fulton, Greene, Hancock, Henderson, Iroquois, Jersey, Kankakee, Knox, Livingston, Logan, Macon, Macoupin, Mason, McDonough, McLean, Menard, Mercer, Montgomery, Morgan, Moultrie, Peoria, Pike, Platt, Sangamon, Schuyler, Scott, Shelby, Tazewell, Vermillion, Warren, Woodford.

- **☒ Southern Council:** Alexander, Clay, Clinton, Crawford, Edwards, Franklin, Gallatin, Hamilton, Hardin, Jackson, Jasper, Jefferson, Johnson, Lawrence, Marion, Madison, Massac, Monroe, Perry, Pope, Pulaski, Randolph, Richland, Saline, St. Clair, Union, Wabash, Wayne, Washington, White, Williamson.

### **Section 5 - Regional Officers**

The Regional Officers shall consist of a Regional Vice-President, Communications Coordinator, and Events Coordinator.

### **Section 6 - Regional Councils**

The Regional Councils shall be comprised of the Regional Officers and appointees as needed.

### **Section 7 - Special Interest Groups**

Special Interest Groups may consist of IAEA members who focus on particular needs or topics relevant to the organization and governance of the Association.

### **Section 8 - Officer Membership**

All officers are required to be members in good standing of the IAEA.

### **Section 9 - NAEA Delegates**

The delegate(s) to the National Art Education Association

are comprised of the President and Past-President in first year of office and second year as President and President-Elect.

## **Article V - Elections**

### **☒Section 1 - Nominations Committee**

The Past-President or President-Elect during their terms of office shall serve as the Chairperson of the committee which will include four Regional Vice-Presidents. It is the responsibility of this committee to present a slate of candidates to the Board of Directors and subsequently to the membership.☒

### **Section 2 - Voting**

All members of IAEA in good standing are eligible to vote for the State Officers. Members with legal residence within a region are eligible to vote for the Regional Officers.☒

## **Article VI - Terms of Office**

### **Section 1 - State Officers**

The terms of State Officers shall be for two years, except the offices of the Past-President and President-Elect, which shall be for one year. The President-Elect shall assume the Presidency at the end of that term. Terms of office shall begin January 1 and end December 31. No elected officer except the Treasurer/ Business Manager shall serve more than two consecutive terms in the same office. Elections for the President-Elect and Treasurer/Business Manager shall be held in odd-numbered years, and for the Vice-President and Secretary/Historian in even-numbered years. Candidates for offices in the IAEA shall have been active members of the Association for at least two (2) years immediately preceding the election. Election is by a plurality of the votes cast. In the event of a vacancy in any office of the

Association, except the Presidency, the Executive Committee shall appoint a person to serve until the next scheduled election.☒

## **Section 2 - Regional Officers**

The terms of Regional Officers shall be for two years. Terms of office shall begin January 1 and end December 31. No elected Regional Officer except the Events Coordinator shall serve more than two consecutive terms in the same office. Elections for the Regional Vice-President and Regional Events Coordinator shall be held in even numbered years in conjunction with the election of the State Vice-President and State Secretary/Historian. Elections for the Regional Communications Coordinator shall be held in odd numbered years in conjunction with the election of the President-Elect and Treasurer/Business Manager. Candidates for Regional Offices in the IAEA shall have been active members of the Association for at least one (1) year immediately preceding the election. Election is by a plurality of the votes cast.

## **Section 3 - Resignation and Removal of Director or Elected Officers**

- i. Any Director or elected officer who has been unexcused from 2 consecutive regular meetings of the Board of Directors during a single term shall (be warned that their position on the Board is in jeopardy and may be asked to resign from their office.) The Executive Board shall consider each absence a separate circumstance and may expressly waive such absence by an affirmative vote of majority members present. If the member resigns from the Board of Directors, the vacancy shall be filled by presidential appointment.
- ii. A Director may resign at any time upon written

notice to the Board of Directors.

- iii. Elected officers may be removed due to failure to fulfill the duties and responsibilities as outlined in IAEA policy and procedures.

## **Article VII - Meetings**

- a. **Annual Meeting.** An annual meeting of the members of the IAEA shall be held. There shall be Regional Meetings held, during the annual State Conference.
- b. The Board shall meet at an annual meeting held without other notice than these bylaws immediately after and at the same place as the annual meeting of members. The Board of Directors may provide, by resolution, the time and place for the holding of additional regular meetings of the Board without other notice than resolution.
- c. **Place of Meeting.** The Board of Directors may designate any place as the place of meeting for any annual meeting or special meeting called by the board of directors.
- d. **Special Meeting.** Special meetings of the Executive Committee or the Board may be called by either the President or any two members of the Board of Directors for the purposes stated in the call of the meeting and may fix any place as the place for holding any special meeting of the Board called by them. Notice of any special meeting of the Board of Directors shall be given at least 2 days previous thereto by written notice to each director at his or her ILAEA electronic address as shown by the records of the association.
- e. **Notice of Meetings.** Written notice stating the place, date, and hour of any meeting of members shall be delivered to each member entitled to vote at such meeting not less than 5 nor no more than 60 days before the date of such meeting, or, in the case of a removal of one or more Directors, or dissolution, not less than 20 nor more more 60 days before the date of the meeting. This

- written notice may be delivered electronically. When a meeting is adjourned to another time or place, notice need not be given of the adjourned meeting of the time and place thereof are announced at the meeting at which the adjournment is taken.
- f. **Quorum.** A quorum is required to conduct business of the IAEA. A majority of the Board of Directors shall constitute a quorum for the transaction of business at any meeting of the board of directors, provided that if less than a majority of the Directors are present at said meeting a majority of the Directors present may adjourn the meeting to another time without further notice.
- g. **Informal Action By Directors.** The authority of the Board of Directors may be exercised without a meeting if consent in writing, setting forth the action taken, is signed by majority of the Directors entitled to vote.

## **Article VIII - Committees and Appointments**

### **Section 1 - Standing Committees and Appointments**

The IAEA shall have but not limited to the following:

- i. Committees: Membership, Finance, Conference, Publications, Awards, Exhibitions, and Nominations/Elections.
- ii. Appointments: Membership Coordinator, Publications Coordinator, Conference Coordinator, Exhibitions Coordinator, Advocacy Advisor, Youth Art Month Coordinator, Pre-Service Student Advisor, Museum Coordinator, Website Coordinator, Advertising Coordinator a representative to the State Board of Education, and Illinois Retired Art Educators Coordinator (IRAE). These committees and appointments will be approved annually by the



Board of Directors.☒

## **Section 2 - Special Committees and Appointments**

Special committees and appointments may be designated by the President with approval of the Board of Directors.☒

## **Article IX - Amendments to the Constitution and Bylaws**

The Board of Directors shall consider and review any proposal for Constitutional and/or Bylaw amendment and have the final authority to place the amendment on the ballot. Amendments with an electronic ballot shall be distributed to the Board of Directors and the Regional Councils at least thirty (30) days prior to the voting deadline. Two thirds of the votes cast is required for passage of an amendment.

## **Article X - Assets on Liquidation**

No part of the net income, revenue, and grants of the Association shall inure to any member, officer, or any private individual (except that reasonable compensation may be paid for services rendered in connection with one or more of the Association's purposes) and no member, officer, or any private individual shall be entitled to share in the distribution of any part of the assets of the Association, on its dissolution or liquidation. In the event of such dissolution or liquidation, the assets of the Association, after payment of debts and obligations, shall be transferred to an organization with federal tax exemptions for charitable and educational uses and purposes similar to those of this Association, which exempt organization shall be designated by the final Executive Committee of the Association.

# Bylaws✕

## Article I - Membership and Dues

### Section 1 - Amount of Dues

The dues for all classes of membership in the Association shall be determined annually by the Board of Directors.

### ✕Section 2 - Classes of Membership

Unless otherwise specified, all classes of membership are for a period of twelve months.

- i. **Regular.** Any individual engaged in the teaching of art or pursuits closely related to the field of art education is eligible for regular membership with rights to vote and to be a candidate for office.
- ii. **Retired.** Any retiree is eligible for membership with rights to vote and to be a candidate for office.
- iii. **Student.** Any student who is enrolled full time (12 credit hours per semester for undergraduate students and 9 semester hours per semester for graduate students) in an accredited college, university, or professional art school, while not employed more than 50% as a teacher, is eligible for student membership with rights to vote and to be a candidate for office.
- iv. **Friend of IAEA.** Any individual, institution, administrator, non-art educator, and organization that supports visual arts education is eligible for membership with rights to vote and is eligible to register one individual for the annual conference.

## ✕Article II - Duties of Officers

The officers of the IAEA and their duties shall be:

- A. President:** The President will preside at all official meetings of the IAEA and of the Board of Directors. The President will act as the representative of the IAEA, prepare an annual report of the IAEA activities, work with the Treasurer/Business Manager to prepare an annual budget, review all expenditures of the IAEA, work with the Publications Coordinator to facilitate communications, work with the Conference Coordinator to plan the annual conference, work with the Membership Coordinator to maintain and promote membership, oversee professional development provider requirements and appoint necessary committee chairpersons for the purpose of carrying on the activities of the IAEA. The President or his/her designee will also serve as a representative to the Delegates Assembly of the National Art Education Association. On completing the term of office the President will then serve as the Past-President of the IAEA for a one-year time period.☒
- B. Vice-President:** The Vice-President will assist the President and assume presidential functions in case of need. The Vice-President will be responsible for coordinating Association activities among the four Regional Councils, including regular and timely communication with Regional Officers. The Vice-President will also oversee all annual awards and scholarships.☒
- C. President-Elect:** The President-Elect will work with the President and Vice-President to learn the duties and responsibilities of the presidency. The President-Elect will serve as Chairperson of the Nominations Committee and IAEA representative to the Delegates Assembly of the National Art Education Association in even numbered years.☒
- D. Past-President:** The Past-President will serve as Chairperson of the Nominations Committee and serve as the IAEA representative to the Delegates Assembly of the

National Art Education Association for one year.✕

- E. Secretary/Historian:** The Secretary/Historian will keep an accurate record of all meetings of the Board of Directors and distribute copies to the Board of Directors and keep minutes of meetings of the Executive Committee and send copies to the Executive Committee. The Secretary will also serve as the official historian of the Association during his/her term(s)✕of office.
- F. Treasurer/Business Manager:** The Treasurer/Business Manager will receive and disburse all monies of the association as directed by the President and the Board. He/she will prepare an annual budget for the Association. He/she will maintain a record of all monetary transactions of the Association and shall submit these records for audit. He/she will provide frequent financial statements to all members of the Board and Regional Officers and shall present a financial report to all general membership meetings of the Association. He/ she will prepare and submit all necessary government reports. He/she shall be bonded.
- G. Regional Vice-President:** The Regional Vice-President will make all special interest group appointments. He/she will preside at and prepare an agenda for all official meetings of the Regional Council. The Regional Vice-President will act to facilitate information and professional development opportunities for the membership of his/her region.
- H. Regional Communications Coordinator:** The Regional Communications Coordinator will serve as the recorder of all regular and special meetings of the Regional Council to which he/she was elected, as well as assume secretarial duties as designated by the Regional Vice President. He/she will help the state secretary maintain historical archives. Coordinator will serve to communicate with members in the council and promote events within the region.

- I. **Regional Events Coordinator:** The Regional Events Coordinator will develop and actively seek presenters and opportunities for professional development and networking for members in the region beyond the annual conference.

## **Article III - Duties of Board, Executive Committee, Regional Councils, Special Interest Groups, Standing Committees and Appointments**

### **Section 1 - Duties of the Board of Directors**

The Board of Directors of the Association will formulate the yearly program of the Association and seek to carry out the objectives of the Association. The Board will approve the annual budget. The Board will also approve all presidential appointments.☒

### **Section 2 - Duties of the Executive Committee**

The Executive Committee of the Association will advise the President on matters concerning the Association. The Committee will consist of the State Officers.☒

### **Section 3 - Duties of the Regional Councils**

The Regional Council will formulate a yearly program for the region that supports the yearly program of the Association. The Council will approve an annual budget for the region. The Council will also approve all Regional Vice Presidential appointments.☒

### **Section 4 - Duties of Special Interest Group Coordinators**

The Coordinator shall act to facilitate communications, activities, programs and/or professional development opportunities concerning their particular needs or topics relevant to the Association.☒

## Section 5 - Duties of Standing Committees

- i. **Membership Committee:** The Membership Committee shall review the membership activities of the Association and make recommendations to the Board of Directors and Regional Councils concerning membership promotion, renewal and services. The Committee shall publish a membership directory every two years. The committee shall be comprised of the membership coordinator and other members appointed as needed by the Board of Directors.
- ii. **Finance Committee:** The Finance Committee shall review the financial condition of the Association and make recommendations to the Board of Directors and Regional Councils concerning monetary policies and practices. The Committee shall conduct an annual accounting of all monetary transactions of the Association. The Committee shall be comprised of the business manager/treasurer and other IAEA members appointed as needed by the Board of Directors.
- iii. **Conference Committee:** The Conference Committee shall formulate an annual program of activities that are in keeping with the purpose of the Association. The Committee shall be comprised of the Conference Coordinator, and other persons as needed to carry out all of the activities concerning the conference.
- iv. **Publications Committee:** The Publications Committee shall oversee all print and digital publications of the association under the guidance of the Board of Directors. These publications may include a newsletters, social media and website communications. The Committee shall be comprised of the Publications Coordinator and other IAEA members involved in the print and digital

publications of the association.

- v. **Awards/Scholarship Committee:** The Awards and Scholarship Committee shall be responsible for conducting an annual program of awards including divisions awards and to recognize quality school art programs. The committee shall also oversee the student scholarship awards, professional development grants, and other awards that recognize the support of visual arts education and the Association. The Committee shall be coordinated by the Vice-President and consist of appointed IAEA members.
- vi. **Exhibitions Committee:** The Exhibitions Committee may coordinate four student art shows per year, one per region, a statewide student art show, and a membership show. The Exhibitions Committee shall be comprised of the Exhibition Coordinator, State Student Show Coordinator, and other regional Association members as appointed by the Exhibitions Coordinator. The Exhibitions Committee shall coordinate its activities with the duties of the Exhibitions Coordinator, who shall serve as the Chairperson of the Committee.

## **Section 7 - Duties of Standing Appointments**

- i. **Membership Coordinator:** The Membership Coordinator shall oversee all activities of the Association concerning membership. The Coordinator shall keep the Executive Committee and the Board of Directors apprised of all membership statistics by region and by division. ☒
- ii. **Publications Coordinator:** The Publications Coordinator shall oversee all publishing activities of the Association except for the membership directory. The Coordinator will recommend to the Board of Directors persons qualified to serve in the

capacity of electronic, advertising, and print publication coordinators. These members will be presidential appointments with ex-officio (without vote) status.

- iii. **Conference Coordinator:** The Conference Coordinator shall oversee all of the activities concerning the annual conference including, but not limited to, the arrangements for speakers, exhibitions, and lodging and food contracts. The Coordinator will be responsible for conference publicity, registration and evaluation. The Coordinator will also chair the Conference Committee.
- iv. **Exhibitions Coordinator:** The Exhibitions Coordinator shall oversee all of the activities sponsored by the Association regarding the exhibition of student and member artwork. Their Activities shall include a statewide student show and members show held in conjunction with the annual conference. The Coordinator may assign related duties to other members.☒
- v. **☒ Illinois State Board of Education Representative:** The ISBE Representative shall advise the Board of Directors regarding matters pertaining to art education in the State of Illinois and the nation. The Representative may attend Board and Council meetings as needed to ensure that effective and timely communications are maintained.☒
- vi. **Youth Art Month Coordinator:** The YAM Coordinator shall serve as the official advocate and coordinator of Youth Art Month activities in the state. The YAM Coordinator may attend Board and Council meetings as needed to ensure that effective and timely communications are maintained.
- vii. **Advocacy Advisor:** The Advocacy Advisor shall



advise the Board of Directors and association regarding matters pertaining to visual arts education in the State of Illinois and the nation.

- viii. **Museum Coordinator:** The Museum Coordinator shall serve as a liaison between the Board of Directors and museum educators in the State of Illinois.
- ix. **Website Coordinator:** The Website Coordinator shall be in charge of the association website, updating as needed and directed by the President and the Board of Directors.
- x. **Pre-Service Student Advisor:** The Pre-Service Student Advisor shall serve as the representative of the art education students and the university programs. The advisor shall plan sessions for students at the annual conference and other professional development opportunities for the students as needed.
- xi. **Advertising Coordinator:** The Advertising Coordinator shall serve as the liaison between the Association and those vendors, companies, organizations, and individuals who wish to advertise in the Association publications, including those affiliated with the conference.
- xii. **State Student Show Coordinator:** The State Student Show Coordinator shall coordinate the statewide student show of the Association member student work, coordinate the poster artist for the Association publication, and shall be a member of the Exhibitions Committee.
- xiii. **IRAE Coordinator:** The IRAE (Illinois Retired Art Educators) Coordinator shall serve as the representative of retired art educator members of the Association. The Coordinator shall facilitate sessions for retired art educators at the annual

conference.

### **Section 8 - Electronic Communications**

All actions taken by the Board of Directors may be taken without a formal meeting, but by an informal action, including actions voted upon via electronic ballot.

### **Section 9 - Gift Acceptance Policy**

The IAEA will accept unrestricted gifts and gifts for specific programs and purposes, provided that such gifts are not inconsistent with the stated mission, purposes, and priorities of the IAEA. Gifts that will not be accepted are those that violate the terms of the Articles and Bylaws; gifts that, by the decision of the Board of Directors, are too difficult to administer; or gifts that are for purposes outside the mission of the IAEA. All final decisions on the restrictive nature of a gift, and its acceptance or refusal, shall be made by the Board of Directors.

## **Article IV - Fiscal and Administrative Year**

- A. The fiscal and administrative year shall extend from January 1 to December 31.
- B. The IAEA Constitution and Bylaws shall be reviewed every five years. The bylaws committee shall be appointed by the President.

## **Article V - Rules of Order**

Robert's Rules of Order Revised shall be the authority on all questions of procedure  not otherwise covered in the Constitution and Bylaws. The President shall appoint a Parliamentarian, if needed.

The Board of Directors shall consider and review any proposal to amend the Bylaws and have the final authority to place the amendment on the ballot. Amendments with an electronic mail

ballot shall be distributed to the Board of Directors and the Regional Councils at least thirty (30) days prior to the voting deadline. Two-thirds of the votes cast is required for passage of an amendment.

## **Article VI - Electronic Communications**

### **Section 1 - Privacy Statement**

Information collected and received through the Illinois Art Education (IAEA) web site may become public record and therefore subject to disclosure under the Illinois Freedom of Information Act. It is therefore the policy of the IAEA that no personal information you provide to us, including, but not limited to, your name, address, telephone number, and email address will be sold or rented to any entity or individual or disclosed to any unauthorized entity or individual. The release of personal information by the IAEA shall be limited, according to Illinois law, to State of Illinois government agencies and/or to authorized IAEA contractors or grantees.

### **Section 2 - Personal Information and Choice**

"Personal information" is information about an individual that is readily identifiable to that specific individual. Personal information includes personal identifiers such as an individual's name, address, and phone number. A domain name or Internet Protocol address is not considered personal information. We collect no personal information about you unless you voluntarily participate in an activity that asks for information (e.g., sending an email or participating in a survey). If you choose not to participate in these activities, your choice will in no way affect your ability to use any other feature of the IAEA's web site. If personal information is requested on the web site or volunteered by the user, State law and the federal Privacy Act of 1974 may protect it.

### **Section 3 - Web Logs**

The State of Illinois analyzes our web site logs to continually improve the value of the materials available on our site. Our web site logs are not personally identifiable.

#### **Section 4 - Information Retained and How it is Used**

If, during your visit to the IAEA's web site, you browse or download information, the following information about your visit will be retained:

- i. Your Internet Protocol address (not the email address). Unique IP addresses are counted to determine the number of visitors to each web page during specific time frames. Analysis of the number of visitors helps to determine how, where or if the page will be delivered in the future.
- ii. Web pages do not always display the same on every type or version of web browser and thus must be coded for appropriate access.

#### **Section 5 - Correspondence**

If during your visit to the IAEA's web site you participate in a survey or send an email, the following additional information will be collected:

- i. **Email correspondence:** The email address and contents of the email. We may use your email to respond appropriately. This may be to respond to you, to address issues you identify, to further improve our web site, or to forward the email to another agency for appropriate action.
- ii. **Surveys:** Any information you volunteered in response to a survey. Survey information is used for the purpose designated. The information collected is not limited to text characters and may include audio, video, and graphic information formats that

you have provided.

## **Section 6 - Cookies**

The IAEA does not currently utilize cookie technology on this web site.

## **Section 7 - Link Disclaimer**

The IAEA has links to other web sites. These include links to web sites operated by other government agencies, nonprofit organizations and private businesses. When you link to another site, you are no longer on a site covered by this Privacy Notice. When you link to another web site, you are subject to the privacy policy of that new site. All web pages beginning with [www.iaea.org](http://www.iaea.org) are covered by this privacy policy.

## **Section 8 - Legal Notices**

Access to the IAEA's web site is provided subject to the following terms and conditions. Please read these terms carefully as use of these sites constitutes acceptance of all of the following terms and conditions:

- i. **Disclaimer of Liability:** Neither the IAEA nor any of its employees shall be held liable for any improper or incorrect use of the information described and/or contained herein and assumes no responsibility for anyone's use of the information. In no event shall the IAEA web site or its employees be liable for any direct, indirect, incidental, special, exemplary, or consequential damages (including, but not limited to, procurement or substitute goods or services; loss of use, data, or profits; or business interruption) however caused and on any theory of liability, whether in contract, strict liability, or tort (including negligence or otherwise) arising in any way out of the use of this system, even if advised of the possibility of such damage. This disclaimer of liability applies to any damages or injury, including

but not limited to those caused by any failure of performance, error, omission, interruption, deletion, defect, delay in operation or transmission, computer virus, communication line failure, theft or destruction or unauthorized access to, alteration of, or use of record, whether for breach of contract, tortious behavior, negligence or under any other cause of action.

ii. **Disclaimer of Warranties and Accuracy of Data:**

Although the data found using the IAEA's access systems have been produced and processed from sources believed to be reliable, no warranty, expressed or implied, is made regarding accuracy, adequacy, completeness, legality, reliability or usefulness of any information. This disclaimer applies to both isolated and aggregate uses of the information. The IAEA provides this information on an "as is" basis. All warranties of any kind, express or implied, including but not limited to the implied warranties of merchantability, fitness for a particular purpose, freedom from contamination by computer viruses and non-infringement of proprietary rights are disclaimed. Changes may be periodically made to the information herein; these changes may or may not be incorporated in any new version of the publication. If you have obtained information from any of the IAEA's web pages from a source other than the IAEA pages, be aware that electronic data can be altered subsequent to original distribution. Data can also quickly become out of date. It is recommended that careful attention be paid to the contents of any data associated with a file, and that the originator of the data or information be contacted with any questions regarding appropriate use. If you find any errors or omissions, we encourage you to report them to [www.ilaea.org](http://www.ilaea.org) via email.

iii. **Disclaimer of Endorsement:** The IAEA is a

distributor of content sometimes supplied by third parties and users. Any opinions, advice, statements, services, offers, or other information or content expressed or made available by third parties, including information providers, users, or others, are those of the respective author(s) or distributor (s) and do not necessarily state or reflect those of the IAEA and shall not be used for advertising or product endorsement purposes. Reference herein to any specific commercial products, process, or service by trade name, trademark, manufacturer, or otherwise, does not constitute or imply its endorsement, recommendation, or favoring by the IAEA.

- iv. **Disclaimer of External Links:** The IAEA web site contains links to other related World Wide Web Internet sites and resources. The IAEA is not responsible for the contents of any off-site pages referenced. The user specifically acknowledges that the IAEA is not liable for the defamatory, offensive, or illegal conduct of other users, links, or third parties and that the risk of injury from the foregoing rests entirely with the user. Links from the IAEA's web pages on the World Wide Web to other sites do not constitute an endorsement from the IAEA. These links are provided as an information service only. It is the responsibility of the web surfer to evaluate the content and usefulness of information obtained from other sites. Since the IAEA's web site is not responsible for the availability of these outside resources or their contents, you should direct any concerns regarding any external link to its site administrator or webmaster.
- v. **Disclaimer of Duty to Continue Provision of Data:** Due to the dynamic nature of the Internet, resources that are free and publicly available one day may require a fee or restricted access the next, and the location of items may change as menus, home pages, and files are reorganized. The user expressly

agrees that use of the IAEA's web site is at the user's sole risk. The IAEA does not warrant that the service will be uninterrupted or error free. The documents and related graphics published on this server could contain technical inaccuracies or typographical errors. Changes are periodically added to the information herein. The IAEA and/or its programs may make improvements and/or changes in the information and/or programs described herein at any time.

### **Section 9 - Security**

The IAEA, as developer and manager of this web site, has taken several steps to safeguard the integrity of its communications and computing infrastructure, including but not limited to authentication, monitoring, auditing, and encryption. Security measures have been integrated into the design, implementation and day-to-day practices of the entire IAEA operating environment as part of its continuing commitment to risk management.

This information should not be construed in any way as giving business, legal, or other advice, or warranting as fail proof, the security of information provided via the Illinois Arts Council supported web sites.

### **Section 10 - Choice of Law**

Construction of the disclaimers above and resolution of disputes thereof are governed by the laws of the State of Illinois. The laws of the State of Illinois, U.S.A., shall apply to all uses of this data and this system. By use of this system and any data contained therein, the user agrees that use shall conform to all applicable laws and regulations and user shall not violate the rights of any third parties.

Illinois Art Education Association does not discriminate



against any volunteer or member on the basis of race, color, cultural heritage, national origin, religion, age, sex, sexual orientation, marital status, physical or mental disability, political affiliation, source of income, veteran status or any other status protected under local, state, or federal law. This policy extends to all Presidential appointment decisions, terms and conditions of employment, vendor contracts and provision of services. IAEA does not tolerate harassment for any reason. Respect for the dignity of others shall be the guiding principle for our relations with each other.