



## Carolyn and James Howlett Scholarship

### Objective

The purpose of the Illinois Art Education Association (IAEA) is the improvement and advancement of visual arts education in schools, communities, and museums throughout Illinois. This includes the encouragement of professional excellence by supporting the continuous learning of its members.

The Carolyn and James Howlett Scholarship fulfills this purpose by supporting members that seek professional development opportunities at the School of the Art Institute of Chicago through the Department of Continuing Studies. The Carolyn and James Howlett Scholarship includes studies at the Ox-Bow School of Art.

Named for Carolyn and James Howlett, this scholarship fund was generated by the Howletts for the IAEA from the sale of the art collection. The art they collected was from travels around the world, from students at SAIC, and included their own work. Both Carolyn and Jim had booths at the 1932 Chicago World's Fair doing portraits and caricatures. Carolyn, an SAIC graduate, was a founder of the SAIC's Art Education program, and of the Illinois Art Education Association in 1935.

### Criteria For Scholarship Applicants

- The applicant is an Illinois resident, holds a Bachelor's degree, and an Illinois Professional Educator License (PEL).
- The applicant holds an active Illinois Art Education Association membership during the year of application and during the year in which a scholarship would be received.
- Past applicants and scholarship awardees may reapply for this opportunity.

### Scholarship Application Requirements

The following will constitute a full and complete application:

- Completed application form
- Personal statement describing how your vision of art education and your professional goals align with enrollment in Continuing Studies at SAIC. (One page maximum length).
- Professional resume that includes work experience, curriculum development, leadership (including IAEA activities), exhibitions, and other honors. (One page maximum length).
- A copy of and link to the published description of SAIC Continuing Studies Course
- One letter recommendation documenting professional competency.
- Digital portfolio that includes your own visual production, the production of your students, and/or evidence of innovative instructional strategies. The digital portfolio should not exceed 15 total works.

### Submission Requirements

All six of the above requirements must be included for an application to be considered complete. Incomplete applications will be disqualified and not be reviewed by the Grant and Scholarship Committee.



### **Submission Requirements (Continued)**

Applications should be submitted digitally as a single pdf document.

All materials must be clearly labeled and, if applicable, carefully packaged. Late applications will be disqualified and not be reviewed by the scholarship committee.

### **Application Review and Scoring**

The Distinguished Members along with the Grants and Scholarships Committee will review all eligible applications. Applications will be scored in the following way:

- Service to the IAEA and to the professional field (20%)
- Demonstrated achievement in professional experience (20%)
- Personal statement (20%)
- Recognized excellence in creative production and/or instruction (demonstrated in portfolio submissions) (20%)
- Recommendation (20%)

### **Award Procedure**

The amount of stipend will be determined by the Distinguished Members along with the Grants and Scholarships Committee based on the class/activity submitted by the applicant and shall not exceed \$1,000. Stipend will contribute to tuition only (room and board at Ox-Bow will be the responsibility of the recipient). Stipend will be placed on deposit with the bursar of the School of the Art Institute of Chicago. The stipend will be effective for a class that occurs either during the current or following membership years (October 1st- September 30th).

### **Scholarship Recipient Obligations**

An important aspect of the Howlett scholarship is the dissemination of knowledge and sharing of experiences with other IAEA members. The recipient will contribute to the IAEA's mission by presenting at the annual Statewide Conference or contributing to an IAEA publication in the year following an award. A scholarship recipient is expected to maintain IAEA membership for the year following coursework through SAIC. Scholarship recipients agree to allow the IAEA to publish submitted images or work completed during coursework at SAIC for promotional purposes.



Illinois Art  
Education  
Association

**Illinois Art Education Association**  
**Carolyn and James Howlett Scholarship**

## Carolyn and James Howlett Scholarship Application

*Please type or print neatly*

Name:

Address:

Cell Phone:

Primary email:

School ID or SSN:

I hold an active IAEA membership.  Yes

*Membership is required for scholarship consideration and you may join at <http://ilaea.org/membership>*

I agree to present at the IAEA state conference and/or write an article for the IAEA if I am awarded this IAEA scholarship.  Yes

I agree to allow the IAEA to publish submitted images for promotional purposes.  Yes

I hold an active Illinois teaching certificate in art.  Yes

Your name as it appears on Illinois teacher certificate:



Illinois Art  
Education  
Association

**Illinois Art Education Association  
Carolyn and James Howlett Scholarship**

Email submissions to:

vicepresident@ilaea.org

*Submissions are due on June 1st, 2021.*

**Submission checklist**

- Completed application form
- Personal statement
- Resume
- Course Description
- One letter of recommendation
- Digital portfolio (see Scholarship Application Requirements)